



December 2019

TO: Participants who hold a Designation from the Appraisal Institute  
FROM: Larisa Phillips, Director of Education & Meetings  
RE: The Counselors of Real Estate 2019 Annual Convention: Nashville, Tennessee  
Applying for CE Credit to the Appraisal Institute

This is continuing education information for those Nashville Annual Convention attendees who also hold a designation from the Appraisal Institute and attended the November 6-9, 2019 conference.

The Appraisal Institute does not pre-approve conferences, but MAI, SRA, AI-GRS and AI-RRS Designated members can submit a certificate of completion to the organization and if it falls under the creditable topics list, it can be approved and added to your continuing education log.

You can submit the program three ways:

- via email [ce@appraisalinstitute.org](mailto:ce@appraisalinstitute.org)
- via fax 312-335-4415
- via hard copy to Appraisal Institute  
Attn: AI Continuing Education  
200 W. Madison St., Suite 1500  
Chicago, IL 60606

Lastly, you may also sign in to [www.appraisalinstitute.org](http://www.appraisalinstitute.org) and enter this program onto your personal CE log from your "My Appraisal Institute" page.

Please direct any inquiries as to this process to the Appraisal Institute at [ce@appraisalinstitute.org](mailto:ce@appraisalinstitute.org) or 312-335-4401.

If you have any other questions, please contact me.

Thank you!  
*Larisa*

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