



May 2018

TO: Participants who hold a Designation from RICS

FROM: Larisa Phillips, Director of Education & Meetings

RE: The Counselors of Real Estate 2018 Midyear Meetings: Chicago, Illinois  
Applying for CE Credit to RICS

This is continuing education information for those Chicago, Illinois Midyear Meetings attendees who also hold a designation from RICS, and attend the April 29-May 1, 2018 program.

By December 31, 2018, RICS requires its members to log 20 hours of CPD (continuing education credit hours) annually of which 10 hours must be “formal” CPD. For further information, please go to [rics.org/cpd](http://rics.org/cpd). The RICS continuing professional development requirement expects the professional to determine if the activity he/she attends is relevant to the profession. If it is relevant, you can upload the information to your RICS record. Please note that RICS member CPD records are subject to review by RICS to ensure quality and relevance.

RICS members can register online at [rics.org/cpdrecord](http://rics.org/cpdrecord) to activate their CPD record. (You can use your standard RICS online log-in information.)

Please direct any inquiries as to this process to Yolande Penn, Compliance Manager, RICS Americas at [regulationamericas@rics.org](mailto:regulationamericas@rics.org) or 646-442-4436.

If you have any questions about the Annual Convention or the certificate of completion, please contact Larisa Phillips – [Lphillips@cre.org](mailto:Lphillips@cre.org) or 312-329-8422.

Thank you!

*Larisa*

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