



Oregon

Kate Brown, Governor

Appraiser Certification and Licensure Board

200 Hawthorne Ave SE, Suite C-302
Salem, OR 97301

September 6, 2017

Larisa Phillips
The Counselors of Real Estate
430 N. Michigan Ave
Chicago, IL 60611

RE: Application for continuing education course approval

The ACLB has reviewed your continuing education course approval application for **The Counselors of Real Estate 2017 Annual Convention**, along with the course outline and materials. After reviewing the course content, we have concluded that the topics outlined do not meet Oregon's administrative rule (OAR 161-020-0120) guidelines for acceptable continuing education:

161-020-0120 Continuing Education Course Content Guidelines

This rule contains the course content guidelines which courses must satisfy in order to be approved under these rules as Continuing Education as defined in these rules:

(1) General Guidelines:

- (a) The course must involve a minimum of two classroom hours of instruction on acceptable real estate appraisal or related topics;
- (b) The course must contribute to the goal of maintaining or increasing the knowledge, skill and competence of real estate appraisers with regard to the performance of real estate appraisals in a manner that best serves the public interest;
- (c) Any course that covers a real estate appraisal topic may be acceptable if it does not present information so basic in nature that the stated goal of continuing education will not be satisfied by the course;
- (d) In order to be an acceptable real estate appraisal related topic, the education provided in the course must directly contribute to increasing or maintaining the appraiser's ability to perform real estate appraisals;
 - (A) Courses are not acceptable if they would merely contribute to the appraiser's personal development rather than to his/her ability to perform real estate appraisals;
 - (B) Courses are not acceptable if they would contribute only generally to the appraiser's knowledge of the business field, rather than specifically to operating an appraisal business.

Specifically, nothing in the materials is related specifically to real estate appraisers or the performance of real estate appraisals.

Please don't hesitate to email or call if you have questions.

Sincerely,

Reena L. Keene
Administrative Specialist

