



COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

Terence R. McAuliffe
Governor

Maurice Jones
Secretary of
Commerce and Trade
Jay W. DeBoer
Director

August 19, 2016

SENT VIA E-MAIL

The Counselor of Real Estate
Attn.: Larisa Phillips
430 N. Michigan Ave.
Chicago, IL 60611
Lphillips@cre.org

Re: Appraisal Continuing Education Course Approval Request

Dear Ms. Phillips:

The classroom course, "The Counselors of Real Estate 2016 Annual Convention," sponsored by The Counselors of Real Estate, scheduled for September 26-27, 2016, in Washington DC, is approved by the Virginia Real Estate Appraiser Board (Board) for 12.25 hours of continuing education credit for Board licensees who complete the entire course.

Please provide each Board licensee who completes this course with a course completion certificate which includes the sponsoring organization, course name, course date, and the number of course hours.

If you need further assistance, please contact me by telephone at 804-367-9181 or email at jeffrey.williams@dpor.virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Williams".

Jeffrey Williams,
Real Estate Board Administrator