



APPLICATION FOR APPRAISAL QE or CE OFFERING

PRIMARY DOCUMENT

573/575

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION
Division of Professional Regulation
320 West Washington Street, 3rd Floor
Springfield, Illinois 62786
800-560-6420

In order for this form to be processed you must already have an Illinois Appraisal Course Provider license. Providers are encouraged to submit materials via electronic media. If hardcopies are to be provided the Division REQUIRES two copies. Illegible and/or incomplete materials will be rejected.

NAME OF EDUCATION PROVIDER	PROVIDER'S ILLINOIS LICENSE NUMBER: 555.
DBA (if applicable)	
COURSE TITLE	AQB COURSE CODE (for example: ILR4-08)

Please indicate whether this is a QE or a CE offering. Practicum courses can be submitted as either classroom QE or CE. You must indicate whether the offering is in a classroom or through distance learning. Distance Education is defined as any education process based on the geographical separation of student and instructor.

QE class hours may be obtained only where the minimum length of the educational offering is at least 15 hours and the individual successfully completes an approved closed-book examination pertinent to that educational offering.

Credit towards the CE hour requirements for each appraiser classification may be granted only where the length of the educational offering is at least two (2) hours.

Distance education must have a current IDECC certificate accompany the application.

<input type="checkbox"/> QUALIFYING EDUCATION COURSE - QE	<input type="checkbox"/> CONTINUING EDUCATION COURSE - CE
<input type="checkbox"/> CLASSROOM OFFERING	<input type="checkbox"/> DISTANCE EDUCATION (ON-LINE)

If an exam is NOT included in a CE offering; indicate "NA" in the appropriate spaces.

Number of Instructional Hours INCLUDING Examination			
Number of Examination Questions		Passing Grade (Minimum 70%)	
Number of Instructional Hours WITHOUT Examination (Not permitted with QE)			

FEES – All fees are non-refundable and must be made payable to: Illinois Department of Financial and Professional Regulation.

<input type="checkbox"/> QE – New Course (Minimum of 15 Hours) - \$150	<input type="checkbox"/> QE – RENEWAL (No material changes) - \$100
<input type="checkbox"/> CE – New Course (Minimum of 2 Hours) - \$50	<input type="checkbox"/> CE – RENEWAL (No material changes) - \$25
<input type="checkbox"/> QE – 15 Hour National USPAP or Equivalent - \$50	<input type="checkbox"/> CE – 7 Hour National USPAP Update or Equivalent - \$50
<input type="checkbox"/> Conversion of QE to CE (excluding USPAP) - \$25	<input type="checkbox"/> LATE Fee for any RENEWAL - \$50

CERTIFICATION

I hereby certify that, to the best of my knowledge, all information herein is true and correct; that the signature below re-affirms the certifying affidavit signed on the course provider application; and that I am authorized to sign this application.

Name PRINTED	Signature	Date
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